



WEBSITE SECURITY POLICY

1 Definitions

- 1.1 "Club" means the Jaguar Drivers Club Auckland Inc.
- 1.2 "Member" means any member of the Club.
- 1.3 "Information" means Personal Information about an identifiable individual Member of the Club.
- 1.4 "Committee" means Members appointed to the Club's Committee in accordance with the Club's Constitution.
- 1.5 "Site" means the Club's website and membership management at <https://www.jaguardriversclub.co.nz/>
- 1.6 "Service Provider" means the specialist website designer and hosting company Expert Developments Ltd.

2 Rationale

- 2.1 The Club having established an Internet based membership and event management system wishes to ensure the Members are aware of the need for reasonable security measures to be taken by both the Club in its management of the system and by Members themselves, in order to keep their personal data as secure as is reasonably possible in all the circumstances as may apply in the use of such systems on the Internet.

3 The Club's Website

- 3.1 The Club has employed reasonable endeavours to procure the design, installation and hosting of its website and membership management system by the Service Provider.
- 3.2 This document informs the Members about the Club's policies regarding the collection, use and disclosure of the Information that it receives from all Members from time to time in connection with Members' use of the Site.

4 Personal Information, Collection And Use

- 4.1 Members' Information is only used by the Club as follows:
 - a. as set out in the Club's Privacy Policy
 - b. for the purposes of communicating with Members in connection with the aims of the Club's constitution
 - c. providing and improving the Site.
- 4.2 By using the Site, the Member agrees to the collection and use of their Information in accordance with this policy.
- 4.3 As part of Members' use of the Site, the Club will ask or has asked all Members to provide the Club with certain personally identifiable Information that can be used to contact each Member.
- 4.4 Information is limited to the data collected under the Member's name when applying via the Site for membership of the Club.

5 Communications

- 5.1 The Club uses the Information to contact Members with newsletters, emails and by other means to share details of the Club's activities and events that may interest them as a Club Member.
- 5.2 Where a Member requests the contact details of another Member, such details will only be passed on to the requesting Member with the written and/or electronic approval of the Member whose details are being requested.
- 5.3 The Club undertakes not to disclose to third parties information provided by Members including their addresses.

6 Security

- 6.1 The Site employs an industry standard level of security against malicious cyber-attacks. This includes the Service Provider setting certain automatically applied minimum standards for password strength, such as minimum number of characters, a mix of letters and digits, upper, lower case and characters.
- 6.2 All Members should change their login password at least every 6 months and to never share login details with others.
- 6.3 The security of the Member's Information is important to the Club. However, the Member should note that no method of transmission of data over the Internet, or method of electronic storage, is ever 100% secure especially when there are multiple Members, each with authorized access and whose security can be breached if their passwords are shared, of insufficient strength, and/or not regularly changed (at least every 6 months).
- 6.4 The Member acknowledges and accepts that there is a possibility that the security of the Site may be compromised and unauthorized malicious access gained to Club Members' Information if Members do not follow this policy.
- 6.5 The Member agrees that they use the Site, including uploading their personal data, at their own risk and responsibility and that the Club, its officers and membership, shall bear no responsibility for any loss, damage, unauthorized access to, or use of any individual Member's Information accessed on the Site as a result of malicious cyber-attack.

7 Cookies

- 7.1 Cookies are often used to improve a user's experience of a website. Cookies are files containing small amounts of data, which may include an anonymous unique identifier that can be stored on a user's computer hard drive. Some cookies from general websites can be used to gain unauthorised access to a user's data.
- 7.2 If a website user decides not to accept any cookies in their browser, no cookies will be sent to their browser from any web site, or stored on their computer's hard drive.
- 7.3 Like many websites, the Club's Site uses its own "Site Cookies" to collect information to improve Members' experience.
- 7.4 The Member is free to decide not to accept any cookies including Site Cookies, in which case this may mean the Site may not function as well as when Site Cookies are enabled.
- 7.5 With only Site Cookies enabled, Site Cookies can automatically be sent to the Member's browser from the Site and stored on the Member's computer's hard drive.

8 Changes To This Privacy Policy

- 8.1 This Privacy Policy is effective as of 1 August 2021 and shall remain in effect except with respect to any future changes in its provisions, which shall take effect immediately after being posted on this page.

- 8.2 The Club reserves the right to update or change its Privacy Policy at any time and the Member should check this Privacy Policy periodically. Should the Club make any material changes to this Privacy Policy, the Club will notify the Member either through the email address provided the Club, or by placing a prominent notice on the Site.
- 8.3 The Member's continued enjoyment and use of the Site following any modifications to the Privacy Policy on this page shall constitute the Member's full acknowledgment of such modifications and the Member consents to abide and be bound by the modified Security Policy.

9 Queries

- 9.1 Any questions about this Privacy Policy, should be addressed to the Club Committee Secretary on jagclubak@gmail.com

10 The Club's Privacy Policy

- 10.1 This Security Policy should be read in conjunction with the Club's Privacy Policy posted on the "About us" page of the Site.